Humboldt County 4-H Enrollment Guide: New and Returning Youth and Volunteers



New Youth

- Find the 4-H club best for you by contacting our office at 707-445-7351.
- Register a New Household in ZSuite or if you have a 4-H sibling/ family member add a 'Household Member' to your existing account
- Sign-up for the projects (4-H learning activities) you want to take part in this year
- Pay the yearly enrollment fee online on the <u>UCCE 4-H Enrollment</u> <u>page</u>

Returning Youth

- Log in to your account on ZSuite
- Teens who are officers or ambassadors are asked to put THEIR contact info in 4-H Online
- Sign-up for projects for the year
- Update any information that has changed and submit enrollment
- Pay the yearly enrollment fee online on the <u>UCCE 4-H</u> <u>Enrollment page</u>

New Volunteers

- Register a New Household in ZSuite or add a Member to your account
- Complete Adult Volunteer Initial Appointment Steps including:
- New Volunteer video training on <u>eXtension</u> required by California 4-H (approx. 3 hours, required only in first year)
- Choose to pay the enrollment fee or have it paid by the Humboldt County 4-H Management Team <u>UCCE 4-H</u> <u>Enrollment page</u>

Returning Volunteers

- Log in to your "Family" on 4-H Online
- Update any information that has changed and submit enrollment
- Take the Returning Volunteer <u>eXtension</u> training modules require by California 4-H (approx. 20 minutes, must do annually)
- Pay the year enrollment fee online on the <u>UCCE</u> 4-H <u>Enrollment page</u>

Pro Tips

- Contact information in ZSuite is how the office knows how to contact you, so please make sure it's accurate!
- ALL families must fill out the Online Payment Form. Those who qualify for a scholarship can choose that option.
- All volunteers are covered by UC Insurance the next program year through December 31st. After January 1st, you are no longer protected by UC