## Staffing the Farmyard Experience—Club Instructions

Thank you for offering to staff the Farmyard experience during your shift. Before you start your shifts remember safety and fun is what the Farmyard is all about. We strive to educate in a safe environment.

- Please start by wearing a green apron which tells the public you are the workers and the authority. People look to you for the rules and help.
- Remember the adults you provide are the ones who will be in charge of your club members if a problem arises. They should have knowledge of the kids working.
- Please arrive at the Farmyard 20 minutes before your shift. If you are driving remember 5 pm is prime time at the fair and you may be in traffic so schedule ahead.
- We need 2 adults and 10 children. Each Farmyard year is different, but these are the basic requirements.
- We do not want split shifts. The only ones who can split the shift are primary members.
- For the shifts on school tour days we need fewer workers, but they need to be on time. 1-2 adults and 5 children.
- If you have a day shift, school tours start at 8:30 am and children arrive in groups of 10 40 at a time.
- Before signing up for a farmyard shift, please check that it does not directly affect your child show schedule. The adult in charge of staffing will be the adult we call if there are problems with staffing so please leave your cell phone number.

## Where to station your members:

- The Petting zoo is staffed with 1 adult and at least 3 members. One person at each gate and 1 to 2 in the petting zoo area.
- 1-2 members by the rabbits preferably one who knows is in a rabbit project.
- 1 member by egg hatching box. Watch that no leaning on the glass and do not open the egg hatching cages. This could be another place for the adult.
- 2 children in the tot zone and an adult. She watches the inside stuff happening between chickens, rabbits, and tot zone
- Two people staffing the Milking Cow

## General Information:

- We don't like a long line for people waiting. How many is too many? Difficult to say but no more than 40 people at a time. It depends on the night and heat...cooler nights more people and hotter nights less people.
- Only 4-H members can pick up the chickens and ducks and that is they have been told how. The day chair is in charge of changing animals in the petting zoo and should let her know if problems arise.
- A biting pig is a hungry. Ask the day chair to move it to the resting area for feeding.
- Nibbling horses may need a break form people or have to urinate and won't go in petting zoo. These are day chair responsibilities. Let them know.

- Sometimes an animal will have a bad day and we may have to keep people away. That usually requires an adult.
- When your shift is over, we ask that you wait until a person relieves you and you put your apron back.

## The "No" Rules

- Absolutely NO eating in the petting zoo including guests.
- Always wear a farmyard apron.
- No playing in corn box.
- If you go to the bathroom or leave just let someone know.
- Please do not bring any animals over to Farmyard Experience from the rabbit barn or poultry barn or any other barns. This is important because all the other animals have gone through vet inspections and not the Farmyard Experience animals. We do not want any animals getting anything from other animals—yours or Farmyard Experience animals.
- Please check with your day chair when leaving or your parent in charge.