



**Humboldt County 4-H Youth Development Program
ANIMAL SCIENCE
POSITION DESCRIPTION**

General Description

The Animal Science Leader is a 4-H adult volunteer who serves on the 4-H Program Development Team (PDT), and chairs the Animal Science Committee. The Committees' overall responsibility is the development and delivery of Animal Science programs, events, and activities in the Humboldt County 4-H Youth Development Program (YDP).

The programs, events and activities under Animal Science Committee may include

- Ag Day
- Horse, Poultry, and Rabbit/Cavy Shows
- Large and Small Animal Workshops
- Bio-Security Education
- Fair Auction Liaison

Objectives

1. To strengthen the educational quality of Animal Science programs, events and activities of Humboldt County 4-H YDP.
2. To deliver programming in Animal Science that is consistent with the University of California 4-H YDP Framework.
3. In partnership with PDT Leaders, to incorporate science, engineering and technology; healthy living; and citizenship and leadership in Animal Science programs.
4. To ensure and maintain effective communication between the Animal Science Committee, Outreach and Visibility Committee, PDT , Management Team, and 4-H YDP Staff.
5. To provide leadership and support to 4-H Volunteers, including: a) Experiential and Inquiry-Based Learning; b) Youth Adult Partnerships; and c) Positive Youth Development.

Specific Skills

- Either an understanding of or a willingness to learn about the 4-H YDP, especially in the area of Animal Science, Biosecurity and Veterinary Science.
- Interest in organizing and developing countywide and multiple county educational events and activities Animal Science based education.
- Strong leadership skills with a focus on communication and problem solving.
- Enthusiasm, patience, and understanding and the ability to communicate and motivate adults and youth.
- Experience connecting and working with community partners.
- Ability to build a vision with others and to move the group forward to make that vision real.
- Ability to relate to and work with youth and adults from a wide range of socio-economic and ethnic backgrounds.

Specific Responsibilities

1. Work closely with 4-H staff in the development and delivery of Animal Science programming.
2. Serve as an active member of the 4-H PDT and attend regularly scheduled meetings (approximately 3 to 4 per year).





3. Serve as chair of the Animal Science Committee. This includes:
 - a. Serve as an important link between the 4-H PDT and the Animal Science Committee.
 - b. Overseeing the operation of the committee: setting meeting dates, reserving the meeting room, creating meeting agendas and other items needed for productive committee operation.
 - c. In partnership with the PDT and 4-H YDP Staff coordinate the recruitment, selection and orientation of committee members.
 - d. Assist the chairperson(s) of the Animal Science Committee to recruit members, set a timeline, adhere to policy, plan, implement and evaluate their educational programs.
 - e. In collaboration with the Program Development Committee develop, implement and evaluate activities, special events or project innovations in the area of Animal Science.
 - f. Ensure planning is based on direction from the Program Development Team, Animal Science Committee and the 4-H Program vision and plan.
4. In partnership with the 4-H staff, Animal Science Committee and other Leaders identify needs, and develop and deliver training and programs in Animal Science.
5. In partnership with the Animal Science Committee develop and oversee the Animal Science program budget approved by the 4-H Management Team. Authority to re-budget between line items or change budget as needed given the budget remains within the amount allocated.
6. As needed, recommend new Leader positions to the 4-H Management Team for approval.
7. When appropriate collaborate with 4-H Management Team and Committees.
8. Develop consistent quality programming, in partnership with PDT and 4-H YDP Staff, through leadership training and support of 4-H adult volunteers, and junior/teen leaders in planning Animal Science educational events and activities.

Relationships

The Leader will be responsible to the 4-H YDP staff and the 4-H Management Team. The Leaders will cooperate with other Leaders and members of the Management Team. The 4-H staff will coordinate a Leader orientation to assure compliance with 4-H and University policies.

Benefits

- Meaningful opportunity to serve others and your community.
- Opportunity to build your skills.
- Reimbursements pertaining to Leader work determined by the 4-H Management Team. Other expenses related to Leader work may be tax deductible.
- Expenses associated with workshops and conferences to enhance your role as a Leader shall be determined by the 4-H Management Team.

Term of Appointment

Leaders shall serve a two-year term, with eligibility for reappointment by the County Director. There must be at least a one-year period after the second term before reappointment can be made to the same position. Applicants will go through an application and selection process.

I have reviewed this position description, and I am willing to volunteer and to serve in the capacity of the Animal Science Leader.



4-H Management Team
Program Development Team
Animal Science Position Description
7/2017

University of California
Agriculture and Natural Resources



4-H Adult Volunteer (Print)

(Signature)

Date

4-H YDP Staff (Print)

(Signature)

Date

County Director, Humboldt (Print)

(Signature)

Date

This document was developed by the State and Humboldt County 4-H Offices. It is based on materials developed by the Humboldt County Future's Task Force, Richard P. Enfield, 4-H Youth Development Advisor and County Director in San Louis Obispo & Santa Barbara Counties, and Richard L. Mahacek, 4-H Youth Development Advisor in Merced County.

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