

# **Humboldt County 4-H**

## **PROGRAM DEVELOPMENT TEAM**

General chair responsibilities include:

- To strengthen the educational quality of the 4-H YDP
- Attend Program Development Team meetings (3-5) per year and represent your committee or have a committee member attend in your place
- Serve as the link between the Program Development Team and your committee
- To ensure effective communication between your committee, the Program Development and Management Teams, 4-H Staff and the greater 4-H community
- Oversee the operation of the committee: Set meeting dates, reserve the room, set agendas and convene the meetings.
- In coordination with 4-H Staff and the Program Development Team, recruit, select & orient committee members
- Ensure that committee work supports the 4-H YDP goals and direction set by the Program Development and Management Teams
- Ensure that work serves the needs across all program delivery modes to all youth

Develop, submit & oversee an annual budget to cover needs of committee functions

### **Science, Engineering and Technology**

to develop and promote projects related to science, engineering and technology (Aerospace, Automotive, Bicycles, Camping, Computers, GPS, Outdoor Adventure, Robotics, Safety, Shooting Sports, Small Engines, Wildlife, Woodworking, etc.)

to develop and oversee events, activities and opportunities for SET

to assist event chairs and support their planning and implementation

to oversee curriculum recommendations and resource development